

## DISTRICT SURPLUS FACILITIES (7-11) ADVISORY COMMITTEE

December 18, 2017

The District Surplus Facilities (7-11) Advisory Committee of the San Bruno Park School District held its fifth meeting on December 18, 2017 at the District Office, 500 Acacia Avenue, San Bruno.

The meeting was called to order 6:06 pm

The following District members were present:

Stella Kemp, Ed.D., Superintendent

Wendy Richard, Associate Superintendent Business Services

The following Committee members were present:

Wendy Al-Mukdad, Kerry Burns, Kathy Cannon, Teri Chavez, Raul Gomez, Paul Linden, Alejandra Meza, Judith Puccini, Christine Sonnenburg, Denis Vorrises

Leo Alvarez was absent.

Committee Resource: Marilyn Cleveland, Esq., DWK Attorneys at Law, Todd Lee, Greystone West, Tom Shannon, property consultant, Nancy Krause, PR consultant, Paul Disario, fiscal expert from COE

### **APPROVAL OF MINUTES FOR DECEMBER 4, 2017**

Raul Gomez made a motion to approve minutes from December 4, 2017, Teri Chavez second, minutes were approved.

### **REVIEW NOTES FROM TOUR OF DISTRICT ELEMENTARY SCHOOLS**

Stella Kemp, superintendent, reviewed the notes from the tour of the elementary schools. At Allen, the group went into the buildings and the slopes of the hallways were mentioned. The campus is laid out in an L shape; small kitchen; the entire campus slopes toward El Camino. If not selected for consolidation, a two story building would be constructed with the district office on the same property. District office parking would be on Elm street side. This project would be a phased project. Question was asked, what is the average acreage for a school site in San Mateo County? Todd Lee said most were about 10 acres. The group requested a reminder on what Ed Code required in the establishment of a 7-11 committee. Marilyn Cleveland reminded the group that the purpose of the committee was to recommend school(s) for closure; possibility of surplus property and create a priority list of said property.

The group mentioned that at this time, kindergarten is not at the same site-they are located at Hesselgren. The Hesselgren/district office site was recommended to be surplus in the last 7-11 committee pending relocation of the district office. This site is estimated to bring in \$6 million if sold.

All sites are near the San Andreas Fault. There was discussion on how much push back will happen when closing a school. Emotional attachment will occur with any closure. The focus needs to be on what is best for the students' needs.

Belle Air is located by an armory. The gate stays open all day long. This is the only site east of El Camino. There is a health clinic on the property which is separate from the main site. The protected wet lands were mentioned.

El Crystal has no interior pathway and only 3 parking spots. This area is land locked without any sufficient area to expand. Leadership would need to relocate STEM program to another site if this property is recommended for consolidation.

John Muir has plenty of room for expansion. There are no gates for security. Both John Muir and Belle Air are near high voltage lines.

Rollingwood is a very large campus. The group commented that there would need to be correction done for the drainage issue. Modernization would be considered for this location.

Portola is in a T shape with the multi-purpose room in the middle.

**EVALUATE SCHOOLS IN RELATION TO FACTORS REGARDING SCHOOL CLOSURE/SURPLUSING**

Stella had the group review the open enrollment spreadsheet from the November 13, 2017 meeting. Open enrollment students live in their area but do not attend their home school. The group revised the geographic distribution of schools spreadsheet.

**SAN BRUNO PARK SCHOOL DISTRICT  
Comparative Evaluation Form for School Sites**

<b>Accessibility, functionality, site safety</b>				
	Can the school be upgraded?	Is the property suitable for modernization or expansion?	Is the school's path of travel ADA compliant?	Does the site create vehicular travel impacts?
Allen 32	<b>0</b>	<b>21</b>	<b>0</b>	<b>11</b>
Belle Air 73	<b>21</b>	<b>22</b>	<b>21</b>	<b>9</b>
El Crystal 3	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
Hesselgren Primary District Office Revisit				
John Muir 77	<b>22</b>	<b>22</b>	<b>17</b>	<b>16</b>
Parkside				
Portola 53	<b>10</b>	<b>14</b>	<b>21</b>	<b>8</b>
Rollingwood 63	<b>11</b>	<b>22</b>	<b>19</b>	<b>11</b>

After responding to these questions, divide schools into 3 groups by score

<b>Three (3) groups of schools based on Accessibility, functionality, site safety</b>			
	Lowest scores	Moderate scores	Highest scores
Allen	<b>32</b>		
Belle Air			<b>73</b>
El Crystal	<b>3</b>		
Hesselgren Primary District Office			
John Muir			<b>77</b>
Parkside			
Portola		<b>53</b>	
Rollingwood		<b>63</b>	

<b>Geographic distribution of schools</b>		
	Does the location of the school promote environmental justice?	
Allen	<b>16</b>	
Belle Air	<b>16</b>	
El Crystal	<b>8</b>	
Hesselgren Primary District Office		
John Muir	<b>8</b>	
Parkside		
Portola	<b>3</b>	
Rollingwood	<b>15</b>	

After responding to these questions, divide schools into 2 geographic areas

<b>Two (2) groups of schools based on geographic distribution</b>			
Are the revised attendance areas sufficient to support a 500 student school?	Group 1 Hill Yes	Group 2 Flatlands Yes	
Allen		<b>X</b>	
Belle Air		<b>X</b>	
El Crystal		<b>X</b>	
Hesselgren Primary District Office		<b>X</b>	
John Muir	<b>X</b>		
Parkside			
Portola	<b>X</b>		
Rollingwood	<b>X</b>		

<b>Student enrollment</b>				
	What is the current student enrollment?	What is the projected student enrollment in 5 years, including students from new developments?	How many students living in the attendance area have transferred to other districts?	How many students living in the attendance area have transferred to other schools within the District?
Allen	<b>352</b>		<b>8</b>	<b>119</b>
Belle Air	<b>286</b>		<b>10</b>	<b>51</b>
El Crystal	<b>267</b>		<b>9</b>	<b>33</b>
Hesselgren Primary District Office				
John Muir	<b>322</b>		<b>12</b>	<b>52</b>
Parkside				
Portola	<b>352</b>		<b>10</b>	<b>30</b>
Rollingwood	<b>279</b>		<b>39</b>	<b>70</b>

**Recommended schools for closure:**

**Flatland:** El Crystal

**Factors:** Need a school East of El Camino for environmental justice  
Need sufficiently large site to expand to house approximately 500 students.  
Small site is landlocked.

**District Office/Hesselgren**

**Factors:** Bring forward 2013 7-11 Committee recommendation. Can relocate current uses to Allen site.

**Hills:** Portola or Rollingwood

**Factors:** (John Muir is closest to El Crystal)  
Prior recommendations (2005) re surplus portions of John Muir and Portola not carried through in 2013.

**Portola:** Steep hill and hard rock

**Rollingwood:** Bus stop, parking available

Teri Chavez made a motion to recommend the closure of El Crystal, Kerry Burns second and motion was carried.

## **DISCUSS TEMPLATE FOR COMMITTEE'S FORMAL REPORT**

This topic was tabled to the next meeting. A template will be provided.

## **PUBLIC COMMENT**

Patricia Cassell wanted the group to consider the number of kids leaving certain schools and feels this should be a factor when making any decision.

## **COMMUNICATION TO THE PUBLIC**

Next meeting to be held January 8, 2018 will be from 6 pm to 8 pm. The committee was requested to review the draft report from Total School Solutions on boundary change suggestions. Reasons for interdistrict transfers if known will be presented.

## **ADJOURNMENT**

Ms. Al-Mukdad adjourned the meeting at 8:00 pm