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Dear Applicant:

Thank you for your interest in certificated employment with the San Bruno Park School District.

We are enclosing the employment application you requested along with a job description and salary schedule. Please return this application with the following supporting documents to the attention of Certificated Personnel at the District Office address listed below:

1. Letter of interest
2. Resume
3. Confidential File or three letters of reference

Your completed file will be kept active for one full calendar year and will be reviewed as positions become available.

If you live in the area and are interested in substituting, please contact Ms. Cheryl Peruchetti at (650) 624-3100. We have a continuing need for substitute teachers and substituting is a good means of acquainting District personnel with your abilities.

We appreciate your interest in our District.

Sincerely,

CERTIFIED PERSONNEL

Enclosures

c/Cheryl/cover letter to teacher applicants

SAN BRUNO PARK SCHOOL DISTRICT
500 Acacia Avenue
San Bruno, CA 94066-4298
Telephone: 650-624-3100 – FAX: 650-266-9626

CERTIFICATED EMPLOYMENT APPLICATION

DATE APPLICATION SUBMITTED: _____

PLEASE USE BLACK INK OR TYPE

_____ Name (as it appears on credential)			_____ Social Security Number
_____ Present address			_____ Day Phone (including area code)
_____ City	_____ State	_____ Zip	_____ Evening Phone (including area code)
_____ Permanent address			_____ Phone (including area code)

FOR WHAT POSITION DO YOU WISH TO APPLY: (Check all that apply) REGULAR SUB BOTH
 Grades K-3 Grades 4-6 Grades 7-8 Other (specify) _____
What co-curricular activities can you lead? _____
Are you bilingual? Yes No Language _____

CERTIFICATION

1. California credentials held: (i.e. Standard, General, Ryan Multiple Subject or Single Subject, CLAD/BCLAD, Specialist-Authorization, Major, Minor)

_____ (Credential)	_____ (Expiration)
_____	_____
_____	_____

2. If you do NOT hold a California Teacher's Credential, list name of credential you are working toward:
_____ Date of anticipated completion: _____

3. Has application been sent to the California Commission on Teacher Credentialing? Yes No
If yes, type: _____ Date of Application: _____

4. Do you hold a temporary County credential? Yes No

5. Have you passed the California Basic Education Skills Test (CBEST)? Yes No When? _____

ACADEMIC PREPARATION

(Quarter unit = 2/3 semester unit)

1. Degrees you now hold (begin by listing the highest degree obtained)

Degree: _____ Institution: _____ Date Earned: _____

Degree: _____ Institution: _____ Date Earned: _____

2. Undergraduate Major Subject area and total semester units:

Subject _____ Units _____

3. Undergraduate Minor Subject area and total semester units:

4 Graduate Major and total semester units:

TEACHING EXPERIENCE

(Last current position first; include teaching positions over the last 5 years only; indicate **Type**--i.e. regular/sub/student. Include student teaching if work experience is less than three (3) years.)

TYPE	DATE		SCHOOL	GRADE/ SUBJECT	DISTRICT NAME/LOCATION	NAME AND PHONE OF SUPERVISOR
	FROM	TO				

WORK EXPERIENCE (other than teaching)

List types of work:

REFERENCES

(Please list three (3) persons who have a professional knowledge of your training and experience)

NAME	OFFICIAL POSITION	PRESENT ADDRESS	TELEPHONE NO.

PLACEMENT PAPERS

On file with the following office: _____

Address: _____ City: _____ State: _____ ZIP: _____

Under the name of: _____ File No: _____

COMPLETE THE FOLLOWING IN YOUR OWN HANDWRITING. Attach additional sheets if necessary.

Briefly describe significant experiences while working with young people: _____

Why are you interested in teaching in the San Bruno Park School District? _____

Briefly describe hobbies, skills, or other interests which will help you to be a better teacher: _____

List professional organization affiliations of which you are a member: _____

Have you previously applied for a position in this District: Yes No If yes, when? _____

Has your credential ever been suspended or revoked? Yes No

Have you ever left a regular certificated position at any time other than the end of the school year? Yes No

Have you ever been dismissed or asked to resign from a certificated position? Yes No

Have you ever been convicted/pleaded *nolo contendere* for any violation other than minor traffic offenses? Yes No

Have you ever served in the Armed Forces? Yes No What branch/How long? _____

READ CAREFULLY BEFORE SIGNING: I hereby certify that all statements made in this application are true and correct to the best of my knowledge, and authorize investigation of all statements recorded herein. I understand that falsification of any information by misstatement, misrepresentation, or omission of fact may be grounds for disqualification or dismissal from employment with the San Bruno Park School District. I hereby authorize all previous employers and listed references to give any and all information regarding my employment, plus any other information from personal knowledge or records. I release from all liability persons and organizations reporting information required by this application.

SIGNATURE OF APPLICANT

DATE

Equal employment opportunity shall be provided to all employees and applicants. The San Bruno Park School District shall not unlawfully discriminate against or tolerate the harassment of employees or job applicants.