I. **Call to order**

Dr. David Hutt called to order the regular meeting of the San Bruno Park School District/District Development Advisor Committee at 5:02 pm on April 14, 2011 at the District Office, 500 Acacia Avenue, San Bruno, CA 94066

II. **Roll call**

The following persons were present:
- Dr. David Hutt
- Dan Lyttle
- John Marinos
- James Prescott
- Megan Connery
- Vincent Carini
- Clarie Beltrami

The following persons were absent:
- Nina Keys
- William Henderson, Jr. arrived at 6:00 pm

III. **Adoption/Change in Order of Agenda**

A motion was made by Mr. Prescott, seconded by Mr. Lyttle and passed with a 5-0-2 vote to adopt the agenda as presented. Ms. Keys and Mr. Henderson absent.

IV. **Approval of March 29, 2011 Meeting Minutes**

A motion was made by Mr. Prescott, seconded by Mr. Lyttle to approve the meeting minutes of March 29, 2011. This motion passed with a 7-0 vote.

V. **Requested Student and School Demographic Information**

Ms. Connery left the meeting at 5:57 pm
Mr. Henderson arrived at the meeting at 6:00 pm
Dr. Hutt distributed:
i) Site Information, San Bruno Park School District; November 18, 2004

Dr. Hutt detailed each site map
• Allen K-5 total capacity without special programs is 496
• Belle Air total capacity without special programs is 652
• Crestmoor total capacity without special programs is 372
• El Crystal total capacity without special programs is 341
• Hesselgren total capacity without special programs is 310 including 2 classrooms in the DO
• John Muir total capacity without special programs is 558
• Portola total capacity without special programs is 589
• Rollingwood total capacity without special programs is 558
• Parkside total capacity without special programs is 1126

VI. **Hearing of Delegates and Individuals**

Opportunity was afforded for delegates and individuals to comment were afforded by Dr. Hutt. There was none.

VII. **Selection of Committee Chairmanship**

It was the consensus of the committee to hold this item over for the May 10, 2011 meeting.

VIII. **Selection for Student attendance boundary scenarios**

Dr. Hutt provided the following handouts:
i) email from Dr. Hutt to the committee dated 04/01/11
ii) School Service of California, *DecisionInsite intelligently planning the future*; brochure.
iii) Total School Solutions, *iSchoolFinder V3*; brochure.

Dr. Hutt introduced each item as presented. Discussion ensued. It was the consensus of the committee to request *DecisionInsite* and *iSchoolFinder V3* to do a 20 minute WebEx presentation at the May 10th meeting.

IX. **Other Reports/New Business Information**

The next DDAC meeting will be at the District Office at 7:00 pm on May 10, 2011.

X. **Adjournment**

Dr. Hutt Adjourned the meeting at 6:30 pm