

**SAN BRUNO PARK SCHOOL DISTRICT**  
**SUBSTITUTE POSITION ANNOUNCEMENT**

Date: December 9, 2011

Applications are now being accepted for the following Substitute Position:

**CAFETERIA HELPER (CLASS XV)**  
**ALL SCHOOLS**

Days per Week:     **As Needed**  
Hours per Day:     1.5 (11:30am- 1:00pm)\*\*  
Days per Year:     **As Needed**  
Salary per Hour:    \$11.98

**Application Deadline: Continuous**

*\*\*Hours may vary depending on School.*

**This announcement includes a partial listing of the responsibilities and qualifications of the position. Interested persons who meet the qualifications may obtain an application form and a complete job description at the District Office, 500 Acacia Avenue, San Bruno, CA, or by calling 650-624-3100.**

**Position Description:** Assists in collection of cafeteria monies, completes required reports, and assists in the kitchen as needed.

**Responsibilities:**

- Performs all Point of Sale duties
- Assists with processing forms required for National School Lunch Program
- Assists in the preparation and the serving of food
- Assists in cleaning working area and equipment

**Qualifications:**

- Knowledge of Nutritional and dietary needs of growing children
- Knowledge of methods, tools, equipment and attachments used in cafeteria work
- Ability to read, understand and carry out specific instructions
- Ability to use cleaning materials and equipment with skill and efficiency
- Fingerprints must be taken of all persons selected for employment and will be subject to State and Federal records check.
- A tuberculin test is required at time of initial employment and every four years thereafter.
- Proof of citizenship or legal status will be required upon offer of employment.
- Proof of graduation from a California High School or equivalent since 1991 or proof from any California School District that the individual has passed the proficiency requirement.

**Send applications to:** Cheryl Peruchetti, District Receptionist  
San Bruno Park School District  
500 Acacia Avenue  
San Bruno, CA 94066