

SAN BRUNO PARK SCHOOL DISTRICT
SUBSTITUTE POSITION ANNOUNCEMENT

Date: August 12, 2015

Applications are now being accepted for the following Substitute Position:

CAFETERIA HELPER (CLASS XV)
ALL SCHOOLS

Days per Week: **As Needed**
Hours per Day: 1.5 (11:30am- 1:00pm)**
Days per Year: **As Needed**
Salary per Hour: \$12.65

Application Deadline: Continuous

***Hours may vary depending on School.*

This announcement includes a partial listing of the responsibilities and qualifications of the position. Interested persons who meet the qualifications may obtain an application form and a complete job description at the District Office, 500 Acacia Avenue, San Bruno, CA, or by calling 650-624-3100.

Position Description: Assists in collection of cafeteria monies, completes required reports, and assists in the kitchen as needed.

Responsibilities:

- Performs all Point of Sale duties
- Assists with processing forms required for National School Lunch Program
- Assists in the preparation and the serving of food
- Assists in cleaning working area and equipment

Qualifications:

- Knowledge of Nutritional and dietary needs of growing children
- Knowledge of methods, tools, equipment and attachments used in cafeteria work
- Ability to read, understand and carry out specific instructions
- Ability to use cleaning materials and equipment with skill and efficiency

- Fingerprints must be taken of all persons selected for employment and will be subject to State and Federal records check.

- A tuberculin test is required at time of initial employment and every four years thereafter.

- Proof of citizenship or legal status will be required upon offer of employment.

- Proof of graduation from a California High School or equivalent since 1991 or proof from any California School District that the individual has passed the proficiency requirement.

Send application to: Cheryl Peruchetti, District Receptionist
San Bruno Park School District
500 Acacia Avenue
San Bruno, CA 94066