

SAN BRUNO PARK SCHOOL DISTRICT
SUBSTITUTE POSITION ANNOUNCEMENT

Date: August 12, 2015

Applications are now being accepted for the following Substitute Position:

CUSTODIAN (CLASS VII)
ALL SCHOOLS

Days per Week: **As Needed**
Hours per Day: **As Needed****
Days per Year: **As Needed**
Salary per Hour: **\$17.81**
Application Deadline: September 11, 2015

This announcement includes a partial listing of the responsibilities and qualifications of the position. Interested persons who meet the qualifications may obtain an application form and a complete job description at the District Office, 500 Acacia Avenue, San Bruno, CA, or by calling 650-624-3100.

Position Description: : Under the direct supervision of the school principal maintains assigned site(s) by performing routine custodial tasks and semiskilled maintenance tasks according to a prepared work schedule arranged with the school principal.

Responsibilities:

- Sweeps, scrubs, waxes, and polishes linoleum, concrete, tile, and wood floors and vacuums rugs and carpets in offices, nurse's and faculty rooms, auditoriums and multipurpose rooms, dining rooms, cafeterias, hallways, ramps, and stairways
- Washes, scrubs, and disinfects restrooms and shower rooms
- Assists in moving and rearranging chairs, tables, desks, furniture, and other equipment
- Lock up all entrance doors and gates, code out before leaving at night.

Qualifications:

- Knowledge of proper use of cleaning supplies and equipment
- Ability to lift or transport up to fifty pounds
- Ability to read, understand and carry out specific instructions
- Ability to operate basic cleaning and maintenance equipment

- Fingerprints must be taken of all persons selected for employment and will be subject to State and Federal records check.
- A tuberculin test is required at time of initial employment and every four years thereafter.
- Proof of citizenship or legal status will be required upon offer of employment.
- Proof of graduation from a California High School or equivalent since 1991 or proof from any California School District that the individual has passed the proficiency requirement.

Send application to: Cheryl Peruchetti, District Receptionist
San Bruno Park School District
500 Acacia Avenue
San Bruno, CA 94066