

WELCOME

TO THE
NEW
PARKSIDE
MIDDLE SCHOOL

5TH & 6TH Graders

2012 -2013

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Parkside Middle School

1801 Niles Ave
San Bruno, CA 94066
(650)624-3180

Get to Know the Front Office Staff and Administration

Mrs. Mary Tordsen
Office Manager
mtordsen@sbpsd.k12.ca.us

Mrs. Leeanna Graf
Attendance Clerk and Office Support
lgraf@sbpsd.k12.ca.us

Ms. Casey Madden
Parkside School Academic Counselor
cmadden@sbpsd.k12.ca.us

Mr. Daniel Lyttle
Parkside School Administrator/ Vice Principal
dlyttel@sbpsd.k12.ca.us

Mrs. Angela M. Addiego
Parkside School Administrator/Principal
aaddiego@sbpsd.k12.ca.us

School Committee Presidents 2011

School Site School President
Ms. Terri Vo

PTO President
Mrs. Colleen Eberle

Music Booster President
Mrs. Michelle Magni

Casey Madden, Academic Counselor



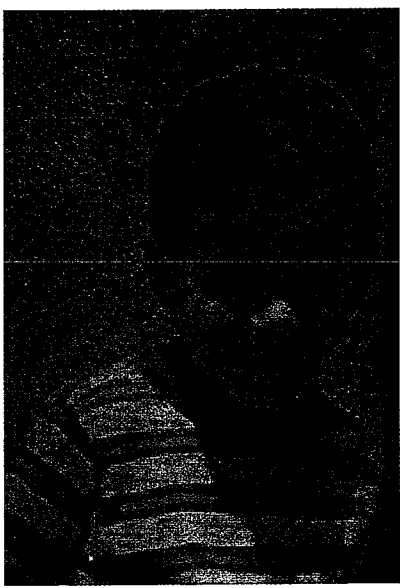
My name is Casey Madden, and I am the Academic Counselor at Parkside. I grew up in San Jose and attended St. Christopher's Elementary School (1st-8th grade). I graduated from Presentation High School in 1996. From there, I attended Loyola Marymount University in Los Angeles earning a Bachelors degree in Liberal Studies in addition to a CLAD Teaching Credential.

Following my graduation from LMU, I taught the 6th grade at St. Mark Elementary in Venice Beach, California for one year. After that, it was time to move back to the Bay Area to be near friends and family. I began working for the San Bruno Park School District in 2001.

My initial placement was at Allen Elementary School teaching the 4th grade, and I also taught the 4th grade at Belle Air Elementary School. In 2004, I furthered my education by attending a graduate program at San Jose State University. There I studied Counselor Education through the School of Education. In 2006, I earned a Masters degree in Counselor Education along with a Pupil Personnel Services Credential allowing me to fulfill the requirements of a School Counselor. I began working at Parkside as the School Counselor in 2006.

On a personal note, I have been married since 2009. My husband and I are expecting our first baby this winter. We feel incredibly fortunate and blessed. I'm excited to embark upon this new journey. I enjoy cooking, reading, decorating, and try to get outdoor exercise often. I thoroughly enjoy my job and have great pride for Parkside.

It has been a joy and pleasure to work for the San Bruno Park School District and the San Bruno community, and I look forward to many upcoming school years!



Daniel Lyttle, Assistant Principal

My name is Daniel Lyttle and I am the Assistant Principal at Parkside Intermediate School. I grew up in the San Francisco Bay Area and on the Peninsula. I attended Olympia Elementary School in Daly City for Kindergarten, St. Dominic's in Benicia for First and Second grades and went to attend Mater Dolorosa in South San Francisco for Third through Eighth grade. I graduated from Junipero Serra High School in San Mateo in 1986 and went on to attend the College of San Mateo and San Francisco State University.

In 1993 I graduated from SFSU with Bachelor degrees in Journalism and Creative Writing. In 1994 I moved to Cleveland, OH where I began working at the Positive Education Program (PEP) serving behavior handicapped and emotionally disturbed children in a partial hospitalization day treatment facility serving K-12 students. While at PEP I attended Kent State University where I earned my Masters of Education in Special Education.

In 1998 I returned to California and began working as a Resource Specialist at Central Elementary School in Belmont. I also returned to SFSU in 1999 and earned my Masters degree in Education Administration in 2003. I have served in public schools as a teacher, as an Assistant Principal at Ralston Middle School, and as Executive Director of High Tech High: Bayshore in Redwood City before coming to Parkside in 2005.

I am married and the father of two children. My wife is an elementary school teacher for a local school district and both children successfully graduated from the South San Francisco Unified School District. I love cooking and enjoy reading about technology, educational research, historical, realistic, and science fiction. I am also a Bay Area sports fan and have been a life long fan of the San Francisco Giants and 49ers.



Angela Addiego, Principal

My name is, Angela M. Addiego, and I am the Principal of Parkside Intermediate School. I grew up in San Bruno and I have attended both public and private schools. I went to Allen School in the San Bruno Park School District and then to St. Roberts. I graduated from Mercy Burlingame and went on to USF. I transferred from USF and graduated from San Francisco State University where I earned my Bachelors degree, Masters degree, and Educational Administrative credential. I have also studied and taken courses at UC Berkeley, Stanford University, and Harvard. I majored in Foreign Languages, International Law, and Education, with a minor in PE. My education foci have been on Early Childhood Education, obtaining a Reading Specialist degree and, later on, Education Leadership and School Reform.

I am a San Bruno loyalist. My family moved to San Bruno when I was in the second grade. I first attended Allen School then, in the fourth grade, I went to St. Robert's Elementary School. I worked my way through college at Walgreen's when Tanforan was first built. I then graduated from San Francisco State University and taught at St. Robert's Elementary. Later I taught fourth grade at Belle Air and went back to college to receive my Masters and Administration credential. I was honored to become Principal of Belle Air Elementary School in the San Bruno Park School District. My work at Belle Air taught me a great deal. I am and forever will be proud of Belle Air and the staff's accomplishments.

Later in my career with the San Bruno Park School District, I was asked to become Principal at Parkside Intermediate. I was sad to leave Belle Air but knew I would see my students at Parkside. I have since been at Parkside for a total of 7 years. I am very proud of the Parkside students, staff and community. Together many changes have taken place. I have help build two new schools, Belle Air and Parkside. If you see yellow roses at these sites they are a sign of my everlasting friendship to the school communities that I have been blessed to serve.

I am married and a parent of two children. I am also the grandmother of one granddaughter. My son served in the United States Air Force for ten years and now works in private industry. My daughter works with autistic children. My husband and I run a fishing lodge in Alaska during the summer months. I manage the lodge and cook. I am an avid reader of both educational research and mystery fiction. I love to watch Soap Operas. I love Starbucks coffee and manicures.

My beliefs are:

Every child can learn and that any school I lead should be as great as a school I would send my own children to.

That we all need to be the change we wish to see in the world.

A quote and mantra I follow from Ghandi.

I believe that education is the key to individual actualization and peace.

And that is why I do this work!

Welcome Letter from the Principal

Dear Future Parkside Parents/Guardians:

Parkside is now going to become a true middle school. Grades six, seven and eight will now attend school at 1801 Niles Ave in San Bruno CA. As you and your students ready to transition into the new world of middle school, you might find the following information helpful. Middle School is the foundation for High School. The professionals at Parkside work diligently to prepare students so they can go onto High School feeling confident and prepared both academically and emotionally.

Parkside will be following the model of many other middle schools with sixth grades. To date, our plan is to have, two, three period sections of ELA/SS (teacher1) and Math/Science (teacher 2) with the additional classes of PE (teacher 3) and an elective (teacher 4). Electives consist of AVID (Advancement via Individual Determination) a college readiness course, Music, and Technology/Individualized Learning. Your sixth grader will have four teachers as opposed to seven teachers. Therefore, your sixth grade student will have the same subjects with fewer teachers. We have designed this sixth grade transition program to minimize the number of teacher/class changes a seventh or eighth grade student makes in a day to half. This format provides a bridge from the traditional elementary model with one teacher to that of a middle school model with seven teachers.

All Parkside students learning/curriculum come from CA State Adopted teaching textbooks and so will the incoming sixth grade classes.

Our report card system is a traditional model of grades/point value and a GPA total. Report cards are quarterly and progress reports are every six weeks. In summary, you will have school grade reporting monthly. As a parent and student, you will have access to Power School for in real time grades and School Loop a communication tool so that you and your student can check homework assignments daily. As a parent, on School Loop you can receive Parkside Panther Daily Bulletin so you will always know what is happening at school!

At Parkside there are common learning strategies employed by all students:

They are the AVID organization binder, all students learn the Cornell note taking strategies, Interactive Notebooks study guides, IXL Math online support Program, Acuity tutorials, and the Reading Counts online improvement program.

Parkside is a uniform school (see handbook for detailed description) and students change into PE uniforms for that class, again, modeling the High School daily structure. Students will have lockers for PE in the gym and in the main school building for academics. Locks will be purchased at the start of school along with the PE uniform. Locks are to be bought from school and not from home. Lockers combinations should be documented in a safe place in case your students forget the combination. Please encourage your child not to share their combination with anyone for safety reasons.

Middle School also brings a change in brunch and lunchtime. Your student may purchase lunch but different from the elementary world students have daily meal choices.

The traditional meetings with parents occur three times a year with Back to School Night at the onset of school, Parent Teacher Conferences in the fall and Open House in the spring. Traditionally school begins the last week of August. Typically, two days before school starts we have a Schedule Distribution Day. Students receive their schedules once we have proof of immunizations and the child's emergency form. A letter giving you details about Schedule Day is mailed to you at the end of the school year and at minimum, the letter will be mailed in mid August. Attached you will find the draft of next year's letter. This will help you plan financially for the start of this new endeavor, middle school. Please take time to read the attached copy of our student planner. You will find important information about Parkside procedures.

A highlight of our work here at Parkside is that all students receive personalized attention. Each student is looked at individually and a unique program is programmed based on your student's data. Student test data and evidence are used much like a doctor to determine the best class placement for your child. Parkside Administration is very proud of this powerful and meaningful work, as we have made great strides in learning for all students employing this technique for student achievement. Your student is not a stranger to the Administration or the counselor! Yes, we have a full time academic counselor and have interns on campus for emotional support when needed.

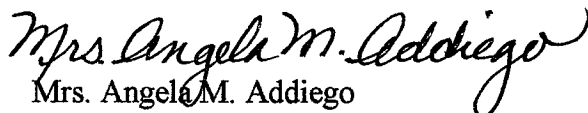
Homework is an essential part of Middle School. Yes, Parkside provides support but this is not a substitute for what needs to be done at home! Homework can make or break success at Middle School and High School. Strong homework habits need to be in place and supported at home!

Attached you will find artifacts to assist you in your journey. The artifacts included are our Student Handbook, the DRAFT letter with beginning school information and a quick Q& A Page. I hope this overview helps you ready yourself and your student for Parkside Middle School.

Please feel free to contact me via school loop or directly at aaddiego@sbpsd.k12.ca.us and also at (650) 624-3180.

We are excited for the new Middle School approach to learning. We are equally excited to provide a new beautiful and state of the art school for you and your student. I look forward to working with every one of you to make your child's school experience the foundation for a successful future.

Sincerely,


Mrs. Angela M. Addiego



What a parent needs to know when their child moves from elementary to middle school?

"Questions & Answers"

1. While still in 6th grade how should I help my child prepare for next year.

- ✓ Study Math know times tables, how to divide, how to determine percents and know about fractions (+, x, /).
- ✓ Learn how to do homework and turn it in on time.
- ✓ Read lots!

2. What can we do over the summer?

- ✓ Attend summer school.
- ✓ Run and exercise daily (prepare for PE)
- ✓ Read Parkside Summer Reading List (Visit Library)
- ✓ Keep studying Math. Study Pre-Algebra concepts and problems.
- ✓ There are a lot of online sites to use.

3. Important dates

- | | |
|---------------------------------|--|
| ✓ Schedule Distribution Day | August 21st, 2012 (tentative) |
| ✓ First Day of School | August 23rd, 2012 (tentative) |
| ✓ Minimum Day Dismissal-1:53 pm | August 25 th , 2012 (tentative) |
| ✓ Back to School Night | August 22 nd , 2012 (tentative) |
| ✓ Holiday | September 3 rd , 2012 (tentative) |

4. Things to have and buy

- ✓ Immunization & Up to date (TDAP Now Required)
- ✓ Completed forms which we mail to you
- ✓ You will need to buy Parkside PE Clothes & Locks
- ✓ Parkside Planner, 3 inch sturdy binder, AVID/Advisory Supplies/Interactive Notebooks
- ✓ School uniform clothes:
- ✓ Polos: white & green (solid colors, no stripes), Khaki pants
- ✓ Gray or white sweat shirts - No Red or Blue on campus (including backpacks)

How much will this cost? Estimate of \$200 to \$300 for school supplies and clothes (look for sales in August!) We will have Parkside clothes on sale at schedule day.

Be ready for changes in schedules, changing classes & teachers, moods, friends...

UNIFORM AND WARDROBE POLICY
STUDENT APPEARANCE AND DRESS
SCHOOL REQUIRED WARDROBE

UNIFORMS

Pants: Fit to the size of the child.

Khaki colored pants ONLY, no blue jeans, black or grey jeans or sweatpants.

Shorts, skirts, skorts same colors

Shirts: Polo or collared shirts (No tee shirts)

No black or colored t-shirts or camisoles under polos.

White, forest green (school colors) or gray

Sweatshirts: No extraneous writing, No Red or Blue

Backpacks: No Red or Blue permitted

If students wish to wear the school uniform and are in need of assistance they should conference with administration. All information is confidential.

DRESS CODE

The school recognizes the importance of the home in setting appropriate standards of appearance. In order to maintain an atmosphere and attitude for learning, Parkside Intermediate School will provide the expectation and guidance so that students feel comfortable, perform well, and know the types of dress appropriate in a learning environment. Please keep the following expectations in mind:

Any article of clothing, jewelry, manner of hair style or makeup which is determined by building administrators to materially and substantially interfere with the educational process is prohibited. This includes, but is not limited to:

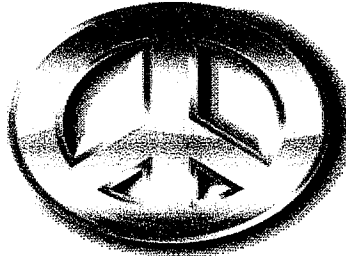
1. Hairstyles that utilize bright, glowing, unnatural color or extreme, distracting styling or form
2. Potentially dangerous jewelry of fashion accessories that are sharp, brittle, or fragile that could cause injury or be used as a weapon. No spiked leather chokers or bracelets.
3. Make-up and nail polish needs to be minimal and in good taste. Nails cannot be distracting.
4. Tee Shirts or those any clothing or any article that expressions which are obscene, profane, pornographic, representative of a clear and present

danger of illegal behavior, disparaging or demeaning to others such as racial, religious, sexist or ethnic epithets or advocating pain, death, suicide, gang affiliations, violence, or use of drugs, alcohol, or tobacco are not appropriate for school.

5. Baggy and sagging pants are not allowed. Pants waist is to rest snugly above or at the hips, supported by a belt. Students may not wear more than one pair of pants.
6. Belts are to be plain black or brown only, properly sized and fitted to the waist. Only one belt buckle is permitted. No colored belts or studded belts.
7. Apparel with bare midriffs, strapless shoulders and low cut necklines are not allowed. Tank tops, half tee shirts, halter tops, tube tops and fish net shirts are not allowed.
8. Hats must be worn cap lid forward only. No hair nets, hoods or bandanas allowed. Hats are not worn in school rooms.
9. Glasses other than prescription shall not be worn inside school buildings.
10. Attire that is worn or altered in such a way as to identify students with non-school clubs, teams, or gangs is not allowed. This includes, but is not limited to, oversized clothing, hanging belts, bandanas, handkerchiefs, suspenders off the shoulders, and gang related initials on belt buckles.
11. Unhemmed cut-offs, short shorts, bicycle shorts are not appropriate for school.
12. Shoes must be worn at all times. No heels, sandals or flipflops are allowed.
13. School functions and non uniform days dress is to be appropriate and adherence to the dress code remains in effect.

It is the right and the responsibility of school staff and administration to report any infractions of the school dress policy and to take the appropriate actions necessary to remediate the infraction. Parents will be notified of infractions.

**DO THE RIGHT THING
BE RESPONSIBLE FOR YOUR ACTIONS
RESPECT EVERYONE
STOP THE HATERS
PEACE**



**PARKSIDE TOLERANCE POLICY
EVERYONE WILL BE TREATED WITH
RESPECT AND DIGNITY
REGARDLESS OF DIFFERENCES IN PHYSICAL
APPEARANCE, ETHNICITY, NATIONALITY, FAMILY STATUS
MENTAL AND PHYSICAL ABILITY, RELIGION,
SEXUAL ORIENTATION OR HEALTH STATUS**

***This policy addresses specific or repeated acts of
Bullying, cyber bullying, harassment or hate crimes***

**CONSEQUENCES
FOR DISRESPECTING OTHERS**

Student will be sent to office meet with Administration or School Counselor.

Depending on severity of situation and recurrence of incidences

the following consequences may follow:

Detention or Thursday School

Student maybe sent home

Parent Conference

No association contract may be put into place

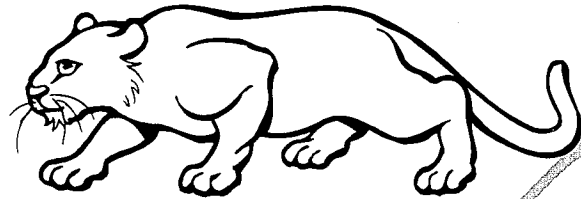
Student may be assigned to counseling services

Suspension

Arrest

Expulsion

Parkside



Intermediate School

Handbook

2011-2012

Student Name: _____

PARKSIDE SCHOOL PHILOSOPHY AND VISION STATEMENT

The mission of the educational community of Parkside Intermediate is to provide all students with a high level of academic skills and to prepare them for lives of vision and consequence in the 21st century. We will provide a positive learning environment, challenging each individual to cultivate the highest traits which are distinctly human: reason, creativity, curiosity, compassion, and coexistence.

PARKSIDE CURRICULUM

At Parkside, students attend seven classes per day. Students are assigned a class in language arts, mathematics, social studies, science, physical education, and an elective.

Language arts and literature are taught in a two-period English class. Each class period is forty-four minutes. The Parkside curriculum also offers classes in band and strings.

Elective classes for seventh graders include AVID and technology. Students rotate through both of these classes during the school year. Eighth grade electives include AVID and technology.

English as a Second Language (ELL) and Special Education classes are assigned to eligible students.

All students will participate in their Physical Education class including cross-country and other activities. **Only a valid doctor's note will excuse students from participation.**

REPORT CARDS/ PROGRESS REPORTS

Report cards are mailed home four times a year, November, January, March and June. Each card covers a nine-week period. Letter grades of A, B, C, D and F are given. Comments relating to behavior, effort, and grade level may also appear on the report card.

In addition to report cards, progress reports are mailed home four times a year for those students receiving grade C or lower.

Parents and students may check Powerschool for grades at powerschool.sbpsd.k12.ca.us/public

NEWSLETTER

News and information is published through the Parkside Intermediate School Loop webpage.

We encourage all parents to sign up with School Loop as soon as possible to begin receiving updates and information from Parkside Intermediate.

Check School Loop for daily announcements and homework at <http://pkis.schoolloop.com>

HOMEWORK

Homework is mandatory and must be completed as assigned. Students will be assigned approximately two hours of homework per night. Homework is a required part of the student's educational program. It is each student's responsibility to ask questions in class so his/ her assignments are clearly understood. Students are responsible for having necessary materials to complete the assignment and to return homework on time.

ACADEMIC HONORS

The Panther Society is for students with a 3.5 grade point average or higher and are eligible for a special recognition event.

Students who maintain a 3.8 GPA for two years at Parkside, earn the Presidential Academic Award at the Honor's Tea Ceremony in late May.

FIRST AID

Students, who feel ill at school, have an accident, or need first aid should seek the immediate assistance of any member of the Parkside staff.

Office personnel offer immediate, temporary care and first aid, but are unable to offer health treatment of any kind. School personnel, by law, are unable to administer any type of medication without written verification.

If a doctor requires a student to bring any medication to school, the student must bring the medication to the office, along with an explanatory note from their doctor. The

medication will then be administered in the office.

ATTENDANCE

- Students who arrive late or who need to leave school early must check in and out with the office staff. Students who arrive late without a written excuse will make up the time tardy.
- If a student is absent from Parkside, a parent or guardian must call the school at 624-3180 and provide an excuse for the absence. If a parent does not contact the school, the student must bring a note signed by a parent to their first period class upon their return.
- If a student needs to leave school early for an appointment, she/he must bring a signed excuse note to the office. When it is time to leave, the student will be called to the office to be signed out.
- Parkside has a closed campus. Students are required to remain on school grounds at all times during the school day. Guests of students are never allowed on campus
- All visitors must check in at the office and receive a visitor's pass.
- Students are allowed to use the office telephone before, during or after school for urgent needs. Personal cell phones may only be used before and after school when necessary. **Cell phones must be turned off and may be confiscated if used during school hours.**
- Classroom interruptions are kept to a minimum. The office staff is unable to call students out of class unless it is an emergency.

PARKSIDE CODE OF CONDUCT

- Be on time to school and class
- Come to class prepared
- Display respectful behavior
- Personal grooming only in the restroom or locker room
- Follow school wardrobe guidelines
- Respect your school campus

THE FOLLOWING ARE **NEVER ALLOWED AT PARKSIDE:**

- Drugs or alcohol
- Gang clothing or other accessories
- Red or blue items
- Excessive jewelry ("Bling")
- MP3 players
- Laser pointers

- Toys
- Lighters, matches and tobacco products
- Electronic games
- Permanent marking pens (Sharpies)
- Rubber bands
- Projectiles
- Skateboards
- Roller skates, roller blades, roller shoes
- Scooters
- Sunflower seeds
- Gum
- Glass bottles
- Card collections
- Fireworks
- Stink bombs
- Water balloons.

These items will be confiscated.

ELECTRONIC DEVICES BROUGHT TO THE SCHOOL IS DONE SOLELY AT THE OWNER'S RISK. PARKSIDE WILL NOT BE HELD RESPONSIBLE IN THE EVENT THEY ARE LOST OR STOLEN.

PARKSIDE TOLERANCE POLICY

Everyone will be treated with respect and dignity regardless of differences in physical appearance, ethnicity, national origin, family status, mental and physical ability, religion, sexual orientation, and age or health status.

When a student violates this policy; she/he is sent to the office an attempt to raise her/his level of awareness of the problem. The student is counseled and parental contact is made. Following incidences may result in detention, off campus suspension and/or police contact.

UNIFORM AND WARDROBE POLICY

Students are to dress appropriately on campus and at all school activities. All health and safety codes and reasonable standards of dress will be enforced. Students not following these wardrobe guidelines will, at the discretion of the administration, have to immediately change their clothing, parents will be notified and student will serve appropriate school consequence.

UNIFORMS:

Pants/ Bottoms

- Fit to the size of the child. Khaki colored pants only. **No blue jeans.**
- Shorts, skirts, and skorts must also be the same colors.

- **No sweat pants.**

Shirts/ Tops

- **Solid Colored Polo or collared shirts (no stripes). No tee shirts. White or forest green (school colors).**
 - Sweatshirts (Not PE clothes/ shirts) can be worn in the same school colors (white, grey, forest green).
 - **No Tall Tees or colored tees under polos.**
- Clothes are not to be changed during the school day.**

PARKSIDE INTERMEDIATE SCHOOL WARDROBE STANDARDS

Students are to dress appropriately on campus and at all school activities. All health and safety codes and reasonable standards of dress will be enforced. Students not following these wardrobe guidelines will, at the discretion of the administration, have to immediately change their clothing, parents will be notified and the student will serve appropriate school consequences.

It is the right and responsibility of all school staff and the administration to report any infractions of the school wardrobe standards and to take appropriate actions necessary to remediate the infraction. Parents will be notified of infractions.

WARDROBE STANDARDS:

Any article of clothing, jewelry, and manner of hairstyle or makeup which is determined by building administrators to materially and substantially interfere with the educational process is prohibited. This includes but is not limited to:

- Shoes must be worn at all times. No heels or beach style shoes are allowed. No flip flops. Heels higher than two inches are not allowed due to safety reasons.
- Any clothing or any article that has expressions which are obscene, profane, pornographic, representative of a clear and present danger of illegal behavior, disparaging or demeaning to others such as racial, religious, sexist or ethnic epithets or advocating pain, death, suicide, gang affiliations, violence, or use of drugs, alcohol, or tobacco are not appropriate for school.
- Potentially dangerous jewelry or fashion accessories that are sharp, brittle, or fragile that could cause injury or be used as a

weapon. No spiked or studded leather chokers, bracelets, or belts. No safety pins.

- Excessive and distracting jewelry is not permitted. This includes but is not limited to large earrings, chains, watches and rings.
- Makeup and nail polish needs to be minimal and in good taste. Nails cannot be distracting.
- Hats must be worn cap lid forward only. No hairnets, hoods or bandanas allowed. Hats are not worn in schoolrooms or in the front office. **No Beanie Caps.**
- Glasses other than prescription shall not be worn inside school buildings.
- Apparel with bare midriffs, strapless shoulders and low cut necklines are not allowed. Tank tops, half tee shirts, halter tops, tube tops and fish net shirts are **not allowed.**
- Unhemmed shorts, short shorts, and bicycle shorts are not acceptable or appropriate for school.
- Hairstyles that utilize bright, glowing, unnatural colors or extreme, distracting style or form.
- Attire that is worn or altered in such a way as to identify students with non-school clubs, teams, gangs, or Goth groups is not allowed. This includes, but is not limited to, oversized clothing, hanging belts, bandanas, handkerchiefs, suspenders off the shoulders, gang related initials on belt buckles, or clothing that identifies with gang colors such as red or blue.
- **Red or blue are not permitted.**
- **Baggy and sagging pants are not allowed.** The pant waist is to rest snugly above or at the hips, supported by a belt. Students may not wear more than one pair of pants.
- Belts, if worn, are to be plain black or brown only, properly sized and fitted to the waist. Only one belt buckle is permitted. No colored or studded belts.
- Shirts and tops must have a collar.
- White tee shirts are not permitted. **No Tall Tees, no Black Tees.**
- Blue jean and blue jean shorts are not permitted.
- Oversized or excessive jewelry are not permitted. This includes but is not limited to necklaces, watches, earrings, etc.

FREE DRESS REGULATIONS:

School functions and non-uniform day dress is to be appropriate, and adherence to the Wardrobe

Standards remains in effect at all times. All students must adhere to the above mentioned Wardrobe Standards at all times with the following exceptions.

- Students will be permitted to wear tee shirts and jeans on designated Free Dress Days.

POSSIBLE CONSEQUENCES:

Consequences for failure to adhere to the proscribed wardrobe standards include but are not limited to the following:

- Informal talk.
- Parent conference.
- Parent involvement.
- Change of clothes.
- Detention/ Thursday School/ Suspension.

Additional consequences for continued wardrobe infractions may be considered an act of defiance

and will be handled according to California Education Code regulations.

SCHOOL DISCIPLINE

Students that are disruptive to the educational process, truant, defiant, vandalize or participate in illegal activities will be subject to immediate discipline. Students who break the law will be subject to arrest, suspension, or expulsion. Students may be assigned detention for a violation of school rules

When a student has an unexcused absence from a class or school, or receives a suspension in the quarter, that student will not be allowed to attend any school activity or dance.

See the Parkside Discipline Chart and explanation of consequences.

Inappropriate Behavior	Possible Consequences
Tardiness	Informal talk, parent involvement, campus cleanup, detention, SARB letter/ referral, suspension.
Defiance of Authority	Conference, parent involvement, detention, suspension.
Disorderly Conduct	Informal talk, parent involvement, suspension.
Dress Code	Informal talk, conference, parent involvement, change of clothes, detention, suspension.
Verbal Abuse, Bullying, Cyber-bullying	Informal talk, conference, suspension, expulsion.
Forgery, Cheating on exams or other academic tasks	Parent involvement, suspension.
Theft	Parent involvement, suspension, expulsion.
Smoking or possession of tobacco products (Matches and lighters are not allowed)	Parent involvement, suspension.
Destruction of Property	Parent involvement, suspension, expulsion.
Fighting	Suspension, expulsion.
Alcohol	Suspension, expulsion.
Physical Assault or Battery	Suspension, expulsion.
Arson	Suspension, expulsion.
Drugs and look-a-likes	Suspension, expulsion.
Any weapon, including any knife	Suspension, expulsion.
Extortion or robbery	Suspension, expulsion.
Explosive devices, including firecrackers	Suspension, expulsion.

The following may result in immediate suspension and/or expulsion from Parkside:

- Fighting or causing, attempting to cause, or threatening to cause physical injury to another person
- Bullying, cyber-bullying
- Possession of, sale of or furnishing any firearm, knife, fireworks, explosive or other dangerous object,
- Possession of or use of drugs, or unlawfully possessing, using, selling, furnishing or being under the influence of any controlled substance
- Being under the influence of, or in possession of, an alcoholic beverage or

intoxicant of any kind, selling, delivering or otherwise furnishing to any person another liquid, substance or material and having represented the liquid or material as an intoxicant.

- Possession of drugs for sale or distributing controlled substances or unlawfully offering, arranging or negotiating to sell any controlled substance,
- Defiance toward any adult or refusing to follow reasonable instructions
- Vandalism to school property
- Possession or use of cigarettes or tobacco
- Profanity and foul language.

Consequences for inappropriate behavior:

- **Informal talk:** A school official (teacher, administrator or counselor) will talk with the student and reach agreement regarding student behavior.
- **Conference:** A formal conference is held between the student and one or more school officials. During this conference the student must agree to correct his/ her behavior.
- **Detention:** Students may be detained in school for disciplinary or other reasons. Parents will be contacted prior to the detention. If a student does not appear for an assigned detention, the detention time is automatically doubled. The 2nd no show for detention results in Suspension.
- **Parent Involvement:** Parents are notified by telephone, personal contact, letter, or certified letter. A conference may be conducted between the student, the parent(s), appropriate school personnel and any other individuals concerned. A student performance contract may be used.
- **Thursday School:** Students may be assigned to Thursday School in lieu of more serious disciplinary actions. Failure to appear at Thursday School will result in Suspension.
- **Class Exclusion:** A student may be assigned a location in the school at the discretion of the Principal or designee for offenses for which class suspension is permitted. *Note: California Education Code policy also states that a parent can be required to attend a portion of the school day in the classroom of his or her child to address issues of student conduct.*
- **Suspension:** The student is informed that they are subject to a suspension (five to ten days or less). The student's parent(s) or legal guardian is notified by telephone that the student is subject to suspension. The student is temporarily removed from school as a consequence for inappropriate behavior. Following the suspension and a parent conference, the student may be able to return on a specific date with specific agreements about future behaviors.
- **Expulsion:** The student is informed that they are subject to expulsion. The student is also informed regarding the due process procedures. The student's parent(s) or legal guardian is notified by telephone and certified letter that their child is subject to expulsion. Notification to the parent(s) or

legal guardian must include clear instructions regarding the due process procedure. The Superintendent will recommend expelling the student to the Board of Trustees. The due process procedure is immediately initiated. The expulsion does not become effective until the due process procedures have been completed. All suspensions and expulsions are recorded in the student's file.

STUDENT GOVERNMENT

In the spring, Parkside Student Body Officers are selected. Officers and representatives must have at least a 3.5 grade point average, teacher recommendations, good behavior, and good attendance. Students may be removed from office if at any time during the year these requirements are not met.

STUDENT ENRICHMENT ACTIVITIES

Parkside has a number of student activities planned for each school year. Student activities may include:

Activities: Student Council, After School Tutoring, Yearbook, History Day, Science Fair, and 3.5 Parties.

Music: Band and Strings

After School Sports: flag football, basketball, track, volleyball, and cross-country, golf, badminton.

SCHOOL PICTURES

School pictures will be taken for student body records in the cafeteria during registration before school begins. The purchase of pictures is optional. Students purchasing pictures must pay for pictures on the day that they are taken. All pictures are guaranteed. Students who miss registration day will have make up pictures later in the school year.

AFTERSCHOOL SPORTS

Parkside has an active After School Sports Program, which emphasizes participation and sportsmanship. Our sports include Flag Football, Volleyball, Basketball, Cross Country, Golf, Badminton, Track and Field. Participation in this program is a privilege. Academic and behavioral standards must be met to participate.

All students must have earned and maintain a 2.0 or better, grade point average as well as have no less than a "C" in Language Arts, Math, and PE to participate in the after school sports program. Student's absence

may not exceed five days for the quarter and they may not be chronically tardy. Students will be required to sit out of sports activities if they do not meet and maintain academic standards. Student may not be suspended during the course of the season.

Students who are not participating on the sports team, or who are ineligible for participation, may not enter the gym or lower field after school. Schedules of practices and games are posted in the gym. All students participating in our After School Sports Program must either purchase insurance or show evidence of having insurance.

BRUNCH/LUNCH

The cafeteria serves hot lunches and snack bar foods. Students may prepay for lunch and brunch before school with cash or a check. Menus change daily and are posted on the cafeteria door.

- Brunch and lunch are served in the cafeteria
- All food and drinks bought or brought into the cafeteria must be consumed in the cafeteria.
- No drinks are allowed in classrooms
- Students are required to clean up after themselves
- Each student must buy their own food.
- No glass bottles are permitted on campus at any time.
- All plastic bottles and cans are to be recycled.
- Free and reduced lunch programs are available; contact the school office

LIBRARY MEDIA CENTER

A wide range of materials are available in the library, including fiction and non-fiction books, reference materials, magazines and multimedia equipment and computers. Our librarian provides library instruction, research support and general media assistance to all students.

Books may be checked out for three weeks. Other materials are available on shorter loan.

Fines are not charged for overdue materials; however, students are responsible for the reasonable care of materials that they check out. A fee will be charged for lost, damaged or destroyed materials, at replacement cost.

Computers are available for student use. In order for a student to use the Internet throughout the

school year, a parent signed permission slip must be returned to the school.

PHYSICAL EDUCATION

- The required uniform includes green shorts, a reversible green and white shirt, athletic shoes and socks.
- Gray sweat clothes are optional and advisable in cold weather.
- Please label all clothes clearly with permanent marking pen
- Shirts and shorts are available at school for purchase.
- Students will be expected to dress for PE by the first full week of school.
- Students may be excused from participation in physical education class for a medical reason.
- A note from a parent may excuse a student for up to three days only, beyond three days, a doctor's note is required.
- **PE clothes are not to be worn in place of the school uniform.**

PARKSIDE FIELD DAY

Parkside School will hold an annual Field Day in the Spring.

Activities planned for the Parkside Field Day including a carnival and yearbook distribution. **These activities are a privilege, not an entitlement.**

Continuous discipline issues, **two or more suspensions over the course of the school year, or 5 or more office referrals, suspension or Saturday School in the last quarter** may prevent a student from participation in this event. Behavior improvement after the time of notification may be considered and changes made.

LOCKERS

School lockers are the property of the San Bruno Park School District. Parkside students have the use of a hall locker to store books and a separate locker for storing P.E. clothes. P.E. locks and hall locks cost will be sold on registration day. Locks are the property of the student. Broken hall lockers should be reported to the office so they can be repaired. School authorities may conduct periodic inspections of lockers without notice or student consent, or a search warrant.

PARENT TEACHER ORGANIZATION

The Parkside Parent Teacher Organization, PTO, meetings are held monthly in the evening in the school library. Parents, families and friends of Parkside are encouraged to actively participate in the many committees and activities during the school year.

INSTRUCTIONAL MATERIALS PRICES

All lost, stolen, or damaged text books, and library books must be paid for before the end of the school year. Payment for lost books or materials can be paid in the library or office, by cash or cashier's check.

Math	\$150.00
Language Arts	\$150.00
Music	\$20.00
Science	\$150.00
Science Workbook	\$30.00
Social Studies	\$150.00
Apple Computer	\$1,000.00

GRADUATION

Participation in the Parkside Intermediate School graduation exercise and activities is an honor and a privilege. Students who participate in these exercises are those who have met the minimum standards of scholarship and citizenship expected of the students at the seventh and eighth grade. **Students need no less than a grade of "C" in all classes.**

Eighth grade graduation is held during the last week of school. A graduation dance follows the ceremony. Graduating eighth graders will have an activity day the week of graduation. Each graduate will receive tickets for entrance to the ceremony. **No one will be admitted to the graduation ceremony without a ticket.**

Graduation (Full Privileges):

- Students will matriculate to high school.
- Students will graduate on stage.
- Students will participate in all graduation events (Grad Dance, Great America).
- The Parkside Administration will notify families at the end of the third quarter of graduation status pending fourth quarter progress.

Promotion (Limited Privileges):

- Students will matriculate to high school.

- Students may graduate on stage pending Administrative approval.
- Limited or no participation in graduation events (Grad Dance, Great America).
- The Parkside Administration will notify families at the end of the third quarter of graduation status pending fourth quarter progress.

Privileges that may be revoked: Parkside Field Day, Great America, Graduation on Stage and Participation in ceremony, and Grad Dance.

Matriculation (No Privileges):

- Students will move onto high school **WITHOUT** academic promotion.
- Student will **NOT** graduate on stage.
- Student will have no graduation event privileges (Grad Dance, Great America).
- The Parkside Administration will notify families at the end of the third quarter of graduation status pending fourth quarter progress.

Retention:

- Student will repeat the eighth grade.
- Student will **NOT** matriculate to the high school.
- Student will have no privileges afforded to matriculating eighth grade students.
- Student must go through Student Study Team and Administrative approval.
- The Parkside Administration will notify families at the end of the third quarter of graduation status pending fourth quarter progress.
- Criteria that will support Graduation Committee and Student Study Team decisions:
 1. San Bruno Park School District Promotion Policy,
 2. Minimum of a grade of "C" in both Mathematics and English Language Arts, and PE classes,
 3. School Behavior and Attendance/ Suspensions, Saturday School, Detentions, Office Referrals
 4. Modified Programs: English Language Learners or Special Education.

Parkside Calendar of Events

Aug. 23: Schedule Distribution Day
24: First Day of Classes
25: Minimum Day
31: Minimum Day
31: Back to School Night

Sept. 1: Minimum Day
5: Labor Day

Oct. 24: First Quarter Ends
28: Professional Development

Nov. 2: First Quarter Grades mailed home
7, 8: Parent-Teacher Conferences
Minimum Day Schedules
11: Veteran's Day
22: Minimum Day
23-25: Thanksgiving Break

Dec. 16: Minimum Day
19-31: Winter Break

Jan. 2: Winter Break
16: MLK Day
20: Second Quarter Ends
25: Second Quarter Grades mailed home

Feb. 17-20: President's Weekend

Mar. 16: Professional Development, no school for students
23: Third Quarter Ends
28: Third Quarter Grades mailed home

Apr. 6: Minimum Day
9-16: Spring Break

May 28: Memorial Day

June 1: Parkside Field Day, Minimum Day
4: 8th Grade Great America Field Trip
7: 8th Grade Graduation
7: Graduation Dance
8: Fourth Quarter Ends
11: Final Report Cards mailed home

LOGIN/ PASSWORDS:

Powerschool Login: _____

Powerschool Password: _____

School Loop Login: _____

School Loop Password: _____

Mathscore Login: _____

Mathscore Password: _____

Reading Counts Login: _____

Reading Counts Password: _____

BOOK BAR CODES:

English: _____

English: _____

Math: _____

Science: _____

History: _____

Parkside School PTO and ELAC committees meet on the Third Monday of each month barring vacation schedules.

Monday, August 21, 2012

Come to Parkside Intermediate School and get your Class Schedule and your Locker Assignment...Take School Pictures...Student Body Card...Buy PE Clothes...

It is **MANDATORY** to **COMPLETE** an **EMERGENCY FORM** to get a Class Schedule

8th graders come to Schedule Distribution Day

Last names starting with: A-G 9:00am
 H-O 9:45am
 P-Z 10:45

7th graders come to Schedule Distribution Day

Last names starting with A-G 11:30am
 H-O 12:30pm
 P-Z 1:30pm

What to buy and how much...

<u>Item</u>	<u>Check Made To</u>	<u>Cost of...</u>
P.E. Shorts, Shirt, & Locks (package)	Parkside	\$55.00
Shorts(indv)	\$20.00	
Shirt	\$20.00	
Locks (2)	\$20.00	
Parkside Yearbook (Optional)	\$ 50.00	
Student Body Card (Optional)	\$ 10.00	
Parkside Handbook	<u>\$ 5.00</u>	
Total Package/1 Check to Parkside	\$ 125.00	

School Pictures Lifetouch Package of your choice

PTO Membership Show school support and join PTO! Parkside PTO \$20.00
Music Boosters

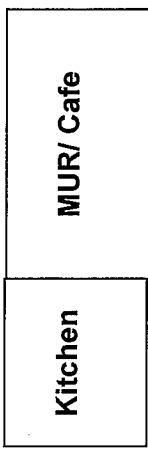
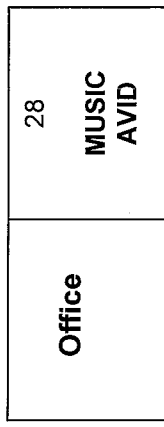
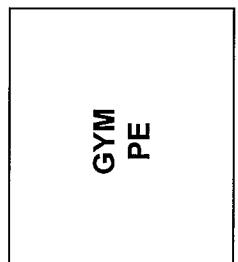
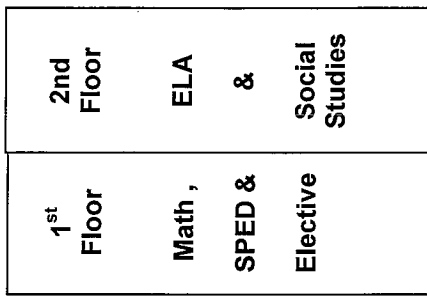
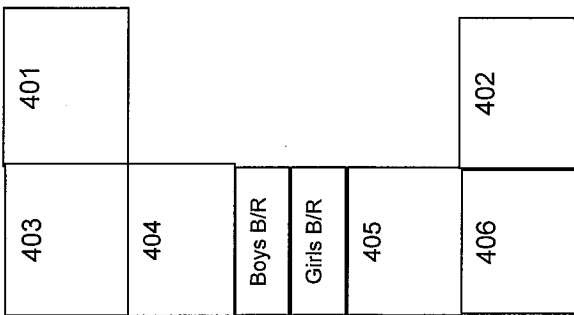
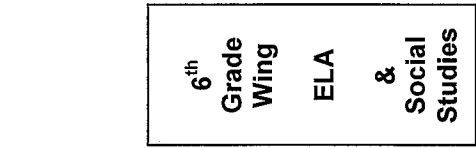
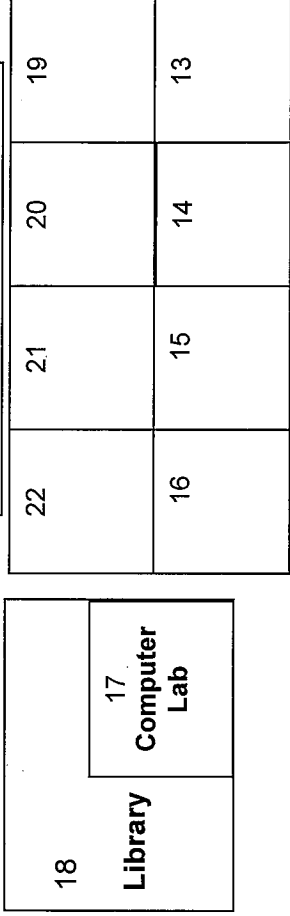
First Day of School - August 23, 2012 (tentative)

Minimum Day Dismissal 1:53 pm - August 25, 2012 (tentative)

BACK TO SCHOOL NIGHT - 6:00 PM - AUGUST 22, 2012 (tentative)

Parkside Intermediate School Map

6th, 7th, 8th Math/Science Wing



NILES AVENUE

D O N N E R A V E